

URSULINE ACADEMY ACT PREPARATION CLASS



For Test Date: April 8, 2017*

Summit Educational Group is pleased to partner with Ursuline Academy to offer our ACT Preparation Class beginning March 2.

Test preparation is an essential part of the college admissions process. By enrolling in Summit's ACT Preparation Class, your child is taking the first step down the road to achieving success in the competitive world of higher education.

Our course has been specifically designed to give your child all the academic skills and strategies he or she will need on test day. Class size will be limited to sixteen students per class section.

\$550.00

Financial assistance is available to students who qualify. Please see the attached financial assistance form for more information.

Session	Date	Time
Initial Diagnostic Test	Thursday, March 2	3:00 pm - 7:00 pm
Session 2	Thursday, March 9	3:00 pm - 6:00 pm
Session 3	Thursday, March 16	3:00 pm - 6:00 pm
Session 4	Thursday, March 23	3:00 pm - 6:00 pm
Session 5 (Practice Test)	Thursday, March 30	3:00 pm - 7:00 pm
Session 6	Thursday, April 6	3:00 pm - 6:00 pm

HOW TO REGISTER

Online: visit us at <http://mytutor.com/product/ua-april17act/>

Phone: call 1-800-MYTUTOR (800-698-8867)

Mail: fill out all fields in the form attached and return to:

Summit Educational Group
90 Bridge Street, Suite 200
Newton, MA 02458

Space is limited, so sign up today! Registration is open through February 23; after this date, we cannot guarantee a spot in class.

Your registration and payment confirms that you have read and agreed to Summit's Classroom Policies and Procedures (attached). You will not be confirmed until payment is received.

If you have any additional questions, please do not hesitate to call us at 1-800-698-8867. We look forward to seeing you at the first session!

Sincerely,
Summit Educational Group

SUMMIT CLASSROOM PROGRAM POLICIES AND PROCEDURES & REGISTRATION FORM

Refund Policy: Students who register for the class but withdraw prior to the start of the first session will receive a full refund of the program price. Students who withdraw after the first session but prior to the start of the second session will receive a refund of the program price, minus \$100. Students who withdraw after the second session but prior to the start of the third session will receive a refund of the program price, minus \$150. No refund will be granted once the third session begins. Please note that you must contact the Summit office directly to withdraw from the program. Refunds will be based on the date of the call and not on the number of sessions the student has actually attended.

Behavior Policy: All students enrolled in a Summit course must maintain appropriate behavior at all times. Students must adhere to all school rules and regulations, respect their classmates and teachers, and contribute to a positive learning environment. Summit will not provide refunds to students expelled for behavioral reasons.

Extended Time: Students who have received approved extended time on the test from ACT, Inc. should contact the Summit Office to discuss alternate accommodations. Please call us at 1-800-MYTUTOR (800-698-8867)

Attendance/Make-Up Sessions: The schedule of classes has been pre-arranged with the host location. Students are required to attend each session. If a student must miss a practice test session, we will mail the test home for the student to complete. For more information on making up missed content, log in to our online portal following the missed class to read instructors' notes, or speak with the class instructor(s) directly. Summit will not offer makeup classes for missed lessons.

Class Cancellations: If classes are cancelled at the school, our classes will also be cancelled. School cancellations will be announced by the school. Summit will email parents and students of a class cancellation as soon as we have that information. Students and parents can visit mytutor.com/students/snow for up-to-date class cancellation information. The class will be made up at the next available opportunity.

Materials: Students are responsible for bringing supplies for personal use, such as pencils and calculators. Summit will provide all other course materials. Course materials will be distributed to students during the first instructional session of the class.

Score Increase Commitment: We are confident that you will not find a more effective ACT preparation program, and we are willing to put our results up against those of any of our competitors. Should a student not realize an increase* in his or her combined score following the completion of the Summit program, we extend the following offer: the student may retake the class for free the next time it is offered or may choose to have two free One-on-One Tutoring sessions with a Summit tutor. To qualify for our offer the student must attend every session and complete all assigned homework.

**Score Increase is calculated as follows: Starting score must be from most recent official ACT taken prior to our program. Finishing score must be from the first official ACT offered following the completion of our program.*

✂ To register, please fill out all fields below, detach, and return with payment. ✂

REGISTRATION FORM / URSULINE ACADEMY / ACT PREPARATION CLASS / APRIL 2017

BY RETURNING THIS FORM WITH PAYMENT, I AM ACCEPTING SUMMIT'S POLICIES AND PROCEDURES.

Student Name: _____ Student Email: _____

Parent Name: _____ Parent Email: _____

Address: _____

Street
City
State
Zip

Home Phone: _____ Cell Phone: _____ Year of Graduation: _____

Payment: Please bill my credit card for \$550 I have enclosed a check for \$550, I receive financial assistance. I have provided my credit card and completed the FA form (reverse).
 AmEx Visa MasterCard Discover payable to Summit Educational Group.

Card Number: Expiration Date: /

If billing address is different from home address, please indicate billing address on reverse.

URSULINE ACADEMY



Financial Assistance Form

SUMMIT FINANCIAL ASSISTANCE POLICY:

Students who receive financial assistance from their school are eligible to receive a discount off the cost of the Summit course. Summit will match the percentage of financial aid offered by the school to students less a minimum payment of \$250.

If you qualify for financial assistance, please fill out your registration form (reverse) with a credit card number and the form below and return to:

Summit Educational Group
Classroom Programs
90 Bridge Street, Suite 200
Newton, MA 02458

Your card will immediately be charged a minimum payment of \$250. Once we receive confirmation of financial assistance from the school, we will notify you of the additional amount (if any) you are to be billed and charge your card.

Your Financial Assistance form will be considered invalid if the registration form is not completely filled out and if no credit card information has been entered. Please ensure all fields on both forms are completed before mailing.

Financial Assistance processing can take several weeks. To ensure Summit receives your information before classes begin, please complete and return your registration form and your Financial Assistance form by January 28.

✂ To receive financial assistance, please fill out all fields below, detach, and return with completed registration form. ✂

FINANCIAL ASSISTANCE FORM / URSULINE ACADEMY / ACT PREPARATION CLASS / APRIL 2017

Student Name: _____

Parent Name: _____

By signing this form, I verify that I receive financial assistance and authorize the school to release financial assistance information regarding my child to Summit Educational Group.

Parent Signature

Date

THIS SIDE FOR STUDENTS WHO RECEIVE FINANCIAL ASSISTANCE ONLY.